

**POTTSVILLE PARKING AUTHORITY
POTTSVILLE, PENNSYLVANIA**

PUBLIC MEETING

Minutes

July 11, 2025

The regular meeting of the Pottsville Parking Authority will be held on the above date at 8 AM at City Hall 401 N. Centre Street, 2nd Floor Conference Room

In attendance were: Ian Lipton, Mayor William Messaros, Michael Weres, Ronald Dermo, Bob Hoppe, Thomas Campion, Stephen Macola

AGENDA ITEM #1

CALL TO ORDER

By Mayor William Messaros

AGENDA ITEM #2

PUBLIC COMMENT

AGENDA ITEM #3

EXECUTIVE SESSION

AGENDA ITEM #4

Review of minutes from June 12, 2025 meeting.

- Requires motion to approve minutes

MOTION to accept the May 2025 minutes by Dermo / Hoppe.

MOTION passed.

AGENDA ITEM #5

Reviews of monthly revenue / expenses for June 2025

- Increase in Net Income from May 31 (\$30,387.24) to June 30, 2025 \$17,493.03
- Budgeted YTD net income 6 Month \$7,947.00
Actual income for 6 Months 2025 17,171.96
- YTD Net Income Park Mobile and Meter for 6 Months \$138,837.29
budgeted \$134,448.00 increase over budget \$4,389.29
- Income from Park Mobile for the month of June 2025 included
 - 6,132 transactions
 - Net Income from Park Mobile for June \$11,757.75
Fees paid June 2025 17.9 % \$2,746.15
- Meter Income June 2025 \$11,136.05 compared with May 2025 \$9,686.95
- 2025 YTD Meter Income \$47,233.54 compared to 2024 YTD \$52,834.07
(down) \$5,600.53 for 6 months.
- Income from T2 Enforcement ONLY,
 - 442 tickets issued; 202 tickets paid
 - Total T2 enforcement revenue billed in June 2025 \$7,635.00
 - Total MPS enforcement revenue billed in June 2025 \$0.00
Realized June 2025 income \$3,362.53
- Collectively, enforcement officers issued on average 105 tickets per week during the month of June 2025
 - Larry Newswanger| 16% of tickets
 - Dale Blum| 36 % of tickets
 - Pat Mahoney| 48 % of tickets
 - Total hours of enforcement labor for June 166.5
 - Magisterial income for June 2025 \$1,193.48

- Income from CDs and MM accounts June 2025 \$2,254.68.
- May PPA income and expense report included \$44,428.50 payment for Painting of the Capitol Deck for 2025 anticipated an additional payment to Evans in July \$45,986.50 and \$22,000.00 for Mar-Allen to be paid in August or September for the (2) elements delayed from the original contract of 2023. **MOTION to accept the financial records approved by Dermo / Weres. MOTION passed.**

AGENDA ITEM #6

Parking Areas

- Mahantongo Deck.
 - EV charging income for April/May 2025 received \$393.94
 - EV charging income for June was only \$280.64 Fees \$28.02
 - Net income from charging \$38.95
 - Chargepoint, responsible for monitoring, repair and software for payment at the EV charging stations, renewal is \$7,720.00 for (3) years or \$2,573.33 @ year. This is \$214.00 @ month. PPA Board approved a \$.03 @kWh increase for EV vehicles charging from \$.17@ kWh to \$.20 @kWh. In 2024 Electric Cost for charging \$957.28. This year we are on pace to have income at \$.20@ kWh based on 1st quarter revenue of \$1,130.36 of \$4,521.44 covering our cost of electric, monitoring, repair and software. I have requested and received an additional month FREE, 37 months for the price of 36 months for payment the Invoice for \$7,720.00 because of a series of miscommunications with Chargepoint.
 - The (2) parking Kiosks: Income from the kiosks for June was only \$147.75, for the first month since the kiosks were installed in December of 2023 of \$7.75 Expenses have exceeded income for the first six months of 2025 by \$342.10 the Authority should expect expense to exceed revenue for the Kiosks in 2025 by \$500.00.
 - The authority continues our efforts to control electric usage and May 15th thru June 16, 2025 usage compared to the same period in 2024 is up by 28%. Demand was down by 25% compared to the same period in 2024.
 - The Bike Night event held Saturday June 7th exposed some problems holding events that eliminate entry and exit to the deck for permit holders and for Electric Vehicles requiring the charging stations on the top level. **BOARD DISCUSSION REQUIRED!**
In applications for the Mahantongo Deck, that EV Charging Stations must be open until 2:00 PM, and only the top level of the Deck can be shut down from 2:00 PM until closing, any given day of the event. Please initial these restrictions regarding use of the Mahantongo Deck.
 - All regular enforcement and maintenance were performed in June.
- Capitol Deck

- John Knecht, Benesch Project Manager and Mar-Allan Concrete Products Inc. has completed two phases of work as of January 2025.
 - Phase 1. Prepare and repair the concrete.
Year 2023 (COMPLETE)
 - Phase 2. Steel repairs and drainage system replacement
Year 2024: (COMPLETE) Final payment for Mar-Allen of \$45,623.65 was made last week of December 2024.
 - Phase 3 Includes repair of retaining wall, epoxy crack seal -for concrete as well as painting the steel.
 - Now in progress.
And we have paid \$44,337.48 of the \$90,415.00
Preparation and painting of steel should be completed before July 31, 2025 and Mar-Allen work will be complete by September 30, 2025
 - All regular enforcement and maintenance were performed in June 2025.

- Union Station

- The lot should be sealed and any cracks repaired in the next 12 to 18 months. Mayor Messaros and council has discussed the issue surrounding maintenance responsibility with Ian Mahal, City Administrator, who will schedule a meeting to discuss both the sealing of the lot and PPA’s desire to renegotiate the agreement and eliminate all maintenance. AAA will eliminate the only permit income with the purchase of property on S. Centre Street for employee parking.
- All regular maintenance was performed for June 2025.

- Arch Street

- On April 16, 2025 request received from Diakon Community Services for (5) additional Senior Center FREE PERMITS bringing the total to (15). Board requested a list of those Seniors accessing the Free Passes a least twice a week including the license plates for a 30- day period. for analysis. The response to PPA’s request was the information was confidential and Ms. Long from the Senior Center would need to consult with the “Aging Office”. As of Monday, July 7th we have received no further communication from Ms. Long.
- It should be noted that flooding took place Monday afternoon June 30th at the east end of the lot closest to Progress Avenue due to the twenty-minute storm.
- All regular enforcement and maintenance were performed in June 2025.

- John Potts Lot
 - All regular enforcement and maintenance were performed in June 2025.

- Pottsville Hotel.
 - Patients and Hotel guest are intermittently unable to use the walk way between the two buildings until the complete repair has been completed by the Sewer Authority.
 - Enforcement officers are calling both the Hotel front desk and the operator of the hair salon to advise them of any vehicles without appropriate permit on the dashboard before issuing any tickets in the hotel lot. These changes should improve enforcement of that facility and reduce erroneous tickets being issued to guests of both entities. This process has resulted in less issues for the Authority, hotel guests and clients of the Hair salon.

 - All regular enforcement of the 50 municipal permit spaces and hotel spaces was performed as well as regular maintenance for June 2025.

- Alvernia Lot
 - To avoid enforcement issues related to students, faculty and staff, officers notify before ticketing at the 81 spaces of the north end of the facility.
 - All regular enforcement and maintenance performed in June 2025.

- McGeever Pocket Park
 - All regular enforcement and maintenance performed June 2025.

- Garfield Lot
 - All regular enforcement and maintenance performed in June 2025.
 - The Authority has notified current Garfield Diner permit holders in June that the spaces will be available for permits in 2026 on a month-to-month basis providing reconstruction of the Diner begins in the third quarter of this year as planned.

- Residential Permits
 - New July 2025 thru June 2026 permits have been available for sale since June 16th and are on the PPA website, no price increase for the fourth year.

- PPA is placing courtesy warnings on all vehicles with last year's permit; requesting they purchase the new permit or vehicles will be ticketed beginning Monday July 14th. As of Tuesday, July 8th (50) permits have been renewed. The total amount is: \$2500.00.

- Municipal Permits

- Temporary Single Day and multiple day permits have increased in 2025. \$5,254.00 income to date.
- Third quarter permit invoices mailed the week of June 2rd. Income for the month of June 2025 Mahantongo Deck \$5,694.00 compared to June 2024 \$5,617.50.
- Generally quarterly permit holders wait until the last moment to pay for the new quarter. Permits not paid for by 10th of the first month of the quarter will have their permit disabled and will receive tickets the eleventh day of the new quarter. As of July 3rd, \$1892.50 is outstanding.
- Eight additional Mahantongo Deck parking permits have been purchased by those residents effected by the special pricing.
- For 2026 - the Garfield lot will most likely not be available if construction on the rehabilitation of the Garfield Diner goes as planned.

AGENDA ITEM #7

Projects

- Enforcement

- 442 tickets issued; T2 program.
 - MPS Safety Stick violations June 2025 (0) violations.
- Total Enforcement Revenue Billed - \$7,635.00
 - Realized June Income - \$3,362.53
 - Unrealized June Income - \$4,272.47

An ongoing Hardware problem with the Citepro scanner disabling it's printing function requires PPA to return that scanner for repair while it is under warrantee. We will be using a loaner.

Magisterial income for May 2025 - \$1,193.48
- HISTORY: MPS, the Technology platform for enforcement "Safety Stick units (9) were installed the week of December 11, 2023 along with corresponding signage cautioning motorists at each of these locations that failure to park where prohibited any time will result in a violation and a fine of \$35.00.

Both MPS and The Pottsville Parking Authority have agreed, at MPS's request, to an additional 60 days to demonstrate that some or all of the Safety sticks are viable based on technology change recently implemented. We have concluded, following the 60-day extension, the Safety Stick unit program is unnecessary given the low number of violations each month. The existing signs reading NO PARKING ANY TIME- violators fined \$35 will remain in the

locations without a safety stick as a deterrent and enforcement officers will enforce these locations during enforcement hours. These locations are Safety Violations.

MPS Safety Stick program has been eliminated.; The Pottsville Parking Authority notified MPS following the June Board meeting on June 12, 2025 that the Board had voted to discontinue the Safety Stick program effective immediately. The Safety Sticks have been disabled and will be removed by MPS when an installer is available.

Currently there is 1 vehicle are on the Scofflaw Report.

- 310 fewer parking sessions were recorded in June 2025 compared with May.
- \$1,153.75 less in net income was received during the (20) days of June 2025 compared to 21 days in May 2025. There were 307 transactions @ day in June 2025, identical to the 307 transactions @day in May 2025.
- Average parking session based 180 hours during June, sessions averaged two hours and fifteen minutes compared to two hours in May and two hours and fifteen minutes in April and two hours and thirty minutes in March and only two hours for both January and February.
- Parking Meters
 - Twenty on-street meters are currently out of service and must be repaired out of 575 (approximately 3.5%).
 - Meter locks and keys as well as 150 clear meter lenses arrived May 28th and he has correct a variety of meter issues.
 - Meter income for June 2025 \$11,136.05 compared with May's \$9,686.95 Note 21 days of transactions for May and only 20 days of transactions for June.

AGENDA ITEM #8

OLD/NEW BUSINESS

- Outdoor Markets LLC have scheduled (11) for Pottsville (6) for Alvernia and (5) for Union Station.
- The 4th and 5th Outdoor Market under new ownership took place at Union Station Saturday June 14, 2025 and June 28th in the Alvernia Lot. There are two markets scheduled for July 12th and 26th at Union Station. It is unfortunate that it has rained every Saturday since March.
- Trinity Episcopal Church at South Centre and 200 S. 2nd Street is holding it's Summer Reading Camp on South Centre Street July 14 thru 18th for the children with your 10 on street Parking Permits .
- E-Bike rental proposal, Justin Jalbert did not attend the Board meeting regarding the E-Bike proposal. I informed him that the board had tabled any

response until he received feedback from the City Administrator, Code Enforcement, Street Department and most importantly the Pottsville Police Dept. PPA BOARD recommendation of support requested by Mr. Jalbert of Skookie Rides is awaiting approval and any recommendations by other departments of the City Administration.

AGENDA ITEM #9

ADJOURNMENT

MOTION to adjourn by Humphrey / Hoppe.

MOTION passed.